

MEETING ARRANGEMENTS

Date : 1-3 December 2009

Venue : **Sheraton Imperial Kuala Lumpur**
Jalan Sultan Ismail
50250 Kuala Lumpur
MALAYSIA
URL: www.sheraton.com/imperialkualalumpur

HOTEL DESCRIPTION

Sheraton Imperial Kuala Lumpur Hotel

Jln Sultan Ismail, Kuala Lumpur, 50250 Malaysia

OVERVIEW



Towering over Kuala Lumpur's thriving commercial, shopping and business district, the 38-story Sheraton Imperial Kuala Lumpur, occupies a prime location near the convention center and the 88-story Petronas Twin Towers, arguably the world's tallest buildings. Business travelers, families, couples and friends also will discover near the hotel the upscale shops, restaurants, wine bars and night spots of Bintang Walk and Asean Heritage Row.

The Sheraton Imperial combines modern technology with polished timber, Malaysian architecture, Italian marble, indoor palm trees and original art,

especially in the four-story atrium. The Sheraton's staff of walking encyclopedias helps tourists plan itineraries and then directs them to the hotel's complimentary downtown shuttles. After a busy day, guests can enjoy intimate meals in the hotel's three restaurants or get 24-hour room service. Botanica Brasserie features international and local specialties, including buffets where diners choose their own ingredients. In addition, the Celestial Court serves Cantonese cuisine, while the award-winning Villa Danieli specializes in authentic Italian cuisine, including wines served in Riedel crystal glasses. Guests can then end their evenings in Pavilions Lounge, with live music and nightcaps.

This Kuala Lumpur Sheraton features 398 guestrooms and suites with high-speed Internet access, CD players, refrigerators, minibars, safes, designer toiletries and bathrobes. With top-rated accommodations and amenities, the Sheraton Imperial places business travelers, families, couples and friends right on the pulse of this emerging Southeast Asian metropolis.

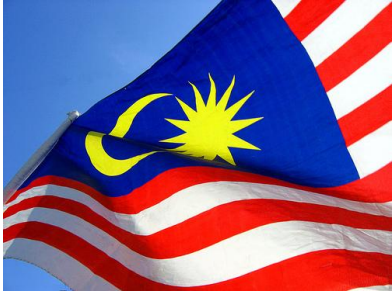
Airport transfer

On arrival at the airport, you can buy a coupon for a budget taxi (RM85 one way) or a premier taxi (RM110 one way) to go to the Hotel "Sheraton Imperial Kuala Lumpur". The counters to buy the coupon are located immediately after clearance by the Customs.

Contacts in case of emergencies:

Should you have difficulties, you may contact the DSM coordinators, Ms. Nor Latifah (mobile no. +60169985712) or Ms. Fakheezah (mobile no. +60176047954).

ABOUT MALAYSIA



LOCATION

Malaysia is located just north of the equator and right in the heart of South East Asia. Its northern neighbours include Thailand, Myanmar, Laos, Cambodia and Vietnam. While in the South there are Singapore, Indonesia and in the east the Philippines. Geographically, Peninsular Malaysia extends from the Thailand border to Singapore, while the east Malaysian states of Sabah and Sarawak are separated by the South China Sea on the north-west of Borneo Island.

AREA

The Federation of Malaysia which is made up of 13 states and three federal territories covers a total area of 330,434 sq km and consists of the states of Perlis, Kedah, Pulau Pinang, Perak, Selangor, Negeri Sembilan, Melaka, Johor, Pahang, Terengganu, Kelantan, The Federal Territory of Kuala Lumpur, Sabah, Sarawak and the Federal Territory of Labuan (in Sabah)

HISTORY

Malaysia's history has been one of continual interaction with foreign powers and influences because of its strategic position between the Indian Ocean and the South China Sea which has made it the training place for traders and travellers.

POPULATION

Malaysia is truly multicultural, and one of its greatest resources is its rich cultural diversity. Malays number around half of the total population of 26 million, while the other half comprises Chinese, Indians and other numerous sub-groups and ethnic tribes in Sabah and Sarawak such as Iban, Kadazan, Kenyah, Bidayuh and Murut

RELIGION

The World's major religions co-exist peacefully in Malaysia. Even though Islam is the official religion, freedom of worship is provided. The other major religions in the country are Hinduism, Christianity, Sikhism, Buddhism, and Taoism.

GOVERNMENT

Malaysia practices parliamentary democracy with constitutional monarch. The supreme head of the State is His Majesty The Yang Di Pertuan Agong (King) who is elected for a term of five years by the Council of Rulers which comprises the nine hereditary rulers (Sultans) and four Yang Di Pertuan Negeri from the thirteen states in Malaysia. The Yang Di Pertuan Agong is elected from the nine hereditary rulers of the states. Parliament is bicameral and consists of a senate (Dewan Negara) and a House of Representatives (Dewan Rakyat). The Prime Minister heads the government and leads the Cabinet. All the thirteen states of Malaysia have their own Chief Minister (Menteri Besar).

LANGUAGE

The national Language is Bahasa Malaysia, though English is widely spoken throughout the country. The other races also speak their own languages and dialects.

ECONOMY

Malaysia has progressed from a producer of raw material into one of the most progressive and fastest growing countries in Asia. Malaysia is the world's leading producer of tin, rubber, palm oil, tropical hardwood, cocoa and pepper. It also produces significant quantities of petroleum and natural gas and manufactured goods.

CLIMATE

Malaysia has an equatorial climate with uniform temperatures throughout the year. Temperatures range from 32 C during the day to 22 C during the night. Rainfall is common throughout the year, averaging 200 cm to 250 cm a year.

HEALTH REGULATIONS

CHOLERA: No cholera vaccination is required for travellers entering Malaysia.
YELLOW FEVER: Vaccination is required for arrival from infected areas and from Yellow Fever Endemic Zones except for children under one year old. If a person is unable to produce a valid certificate of vaccination against Yellow Fever, he can be quarantined until his certificate becomes valid.

CURRENCY

The unit of currency is the Malaysian Ringgit (RM). Currency notes are issued in denominations of RM1, RM5, RM10, RM50 and RM100. Coins are issued in 5 sen, 10 sen, 20 sen and 50 sen. Exchange rate US\$1 = RM 3.41 (as on 06 November 2009). Licensed money changers are also available at the airport and within the city. Major credit card is accepted by most large establishment. Commonly accepted credit cards are American Express, Visa, MasterCard and Diners Club.

BUSINESS HOURS

Banks are generally open from 9.30 am to 4.00 pm on weekdays and close on weekend and public holidays. Post offices are open from 8.30 am to 5.00 pm daily except on Sundays and public holidays.

TIME

Standard Malaysia time is eight hours ahead of GMT and 16 hours Ahead of the U.S. Pacific Standard Time.

ELECTRICITY

Voltage is 220-240 volts AC at 50 cycles per second. Malaysia uses the 3-pin plugs and sockets (British plug)

WEIGHTS AND MEASURES

Malaysia follows the metric system in weight and measures.

TELEPHONES

Local calls can be made from public phones using coins or prepaid cards. International calls can be made from public phones with card phone facilities or at any Telekom offices. Cellular phone services are also available. Please check the availability with the service provider in your country. Several Malaysian service providers have international roaming arrangements based on the GSM system.

CLOTHES

Light, cool and casual. Some establishments require long-sleeves shirt with tie or local batik shirt for the evening. For more formal occasion, suit, jacket and tie or national costume is best.

ETIQUETTE

To avoid 'cultural offences', here are some tips:-

- a) Remove shoes when entering homes and places of worship
- b) Dress neatly in suitable attire that covers arms and legs when visiting places of worship.
- c) Handle food with your right hand.

ENTRY REQUIREMENT

Persons seeking entry to Malaysia must be in possession of a valid passport (and visa whenever applicable) or other internationally recognized travel documents endorsed for travel in Malaysia. Such passports or other travel documents must be valid for at least six months beyond the period of stay allowed in Malaysia. In case of a national passport not recognized Malaysia, the holder must be in possession of a Document in Lieu of Passport obtainable at the nearest Malaysian Mission abroad.

For more information, please visit the following website: <http://www.kln.gov.my>

DRUGS/LITTERINGS

Illegal trafficking of illicit drugs carries a death penalty.
Littering carries a fine of up to RM500.00

ARRIVAL IN KUALA LUMPUR

The main gateway to Malaysia is through Kuala Lumpur International Airport (KLIA) located in Sepang, approximately 50 km from Kuala Lumpur. Travelling time by car from the airport to Kuala Lumpur is approximately one hour.

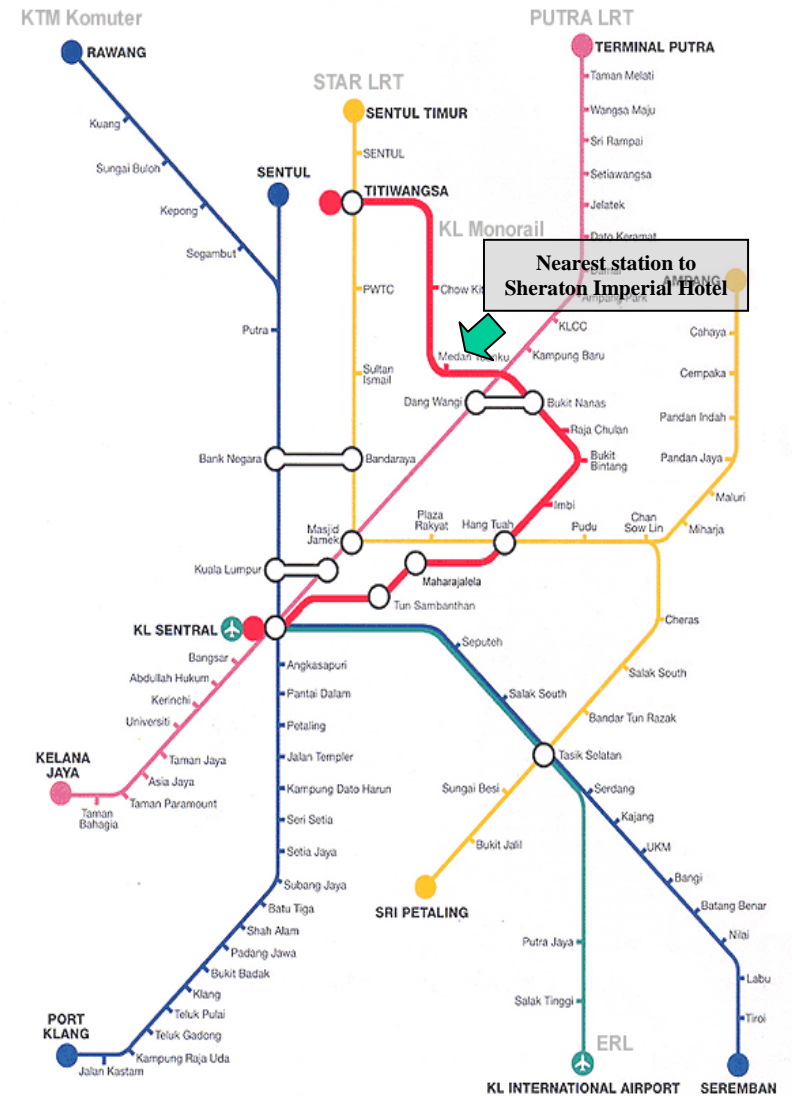
A service that is highly recommended is the KLIA Ekspres which is a premium non-stop high-speed train service that connects KLIA (Kuala Lumpur International Airport) and the Kuala Lumpur city centre. Cruising at a top speed of 160 km/h, the journey takes just 28 minutes allowing you to relax or just enjoy fascinating sights along the way.



A one-way ticket costs RM 35 per adult and RM 15 per child. From KL Sentral Station, the delegates can take a taxi to the respective hotel. Information on routes and promotions can be obtained from <http://www.kliaekspres.com>. Besides taking taxi, delegates can also use public transport whereby delegates can take KL monorail from KL Sentral station to Medan Tunku Station. Sheraton Imperial Kuala Lumpur Hotel is located near the station.

Delegates can also reach Kuala Lumpur by using limousine and taxi service, which operates on a 24-hour basis. This is a prepaid service and coupons can be purchased at counters reserved for this purpose at the arrival concourse of the main terminal building of KLIA. Two levels of service are offered, the Premier Service (limousine) and Budget Service (taxi) with the rates (one way) to Kuala Lumpur approximately RM110 and RM85 respectively. Extra charges will be imposed for services after midnight. For any inquiry within the country, please call 603-92238927

RAIL TRANSPORT IN MALAYSIA



ATTRACTIVE PLACES

KUALA LUMPUR

Kuala Lumpur City Centre



Great architecture and spectacular settings are combined in the Kuala Lumpur City Centre or famously known as KLCC. It is built to be self-contained, city-within-a-city and is one of the largest real-estate developments in the world. The famous towers, the 88-storey Petronas Twin Towers are acknowledged by the Council on Tall Buildings and Urban Habitat as the tallest buildings in the world.

Suria KLCC Mall, a huge six-level crescent-shaped shopping mall, nestled at the foot of the twin towers. Suria KLCC- “suria” means sunshine in the Malay language – has one million square feet (93, 000 square metres) of space. The mall houses world’s renowned designer labels boutiques, numerous shops and stalls, entertainment outlets and cafes and restaurant. Another attraction of KLCC is the surrounding park and garden that reflect the tropical greenery, vibrant colours and patterns of the country’s rich cultural heritage while its calm setting help dissipate the tensions of city living.

Craft Cultural Complex

Located at the city’s Golden Triangle and surrounded by a beautifully-landscaped garden, this three-block complex is filled with treasures of Malaysian arts and crafts. So expect to find batik- country’s most popular fabric, pottery, silver and brassware, beadwork, ceramic, costume accessories, woodcarving and rattan items.

Kuala Lumpur Tower



Located at Bukit Nanas, this impressive concrete tower is reputed to be the tallest in Asia and the third tallest in the world. It is a distinctive city landmark as it mirrors the Islamic minarets from which calls to prayer are made. Visitors can enjoy a bird’s eye view of the Klang Valley from the dizzying height of its observation deck or the revolving restaurant. The tower also serves as a transmission station for telecommunications, radio and television.

Istana Negara

The official residence of His Majesty, the Yang di-Pertuan Agong of Malaysia, is located on a hillock at Jalan Istana. The formal grounds are enhanced by immaculate lawns and formal gardens ablaze with blooms. A lily-filled pond contributes to the serene atmosphere.



The palace is also the venue for official functions and ceremonies. On special occasions of national significance, the palace is transformed into a fairytale and of glittering light.

Central Market

The pre war building was the principal wet market for Kuala Lumpur in earlier years. It was extensively renovated in the early 1980' and redesigned as an arts and cultural centre. Since being given a new lease of life, the Central Market has become the favourite place for local artists to demonstrate their skills and display their work. There are numerous shops and stalls, which sell an interesting range of bric-a-brac, antiques, souvenir items, handicrafts and Asian artefact. Portraits artists and small-time craftsmen set up shops in various corners and proceed to work, oblivious to the stares of curious onlookers. The riverside amp theatre outside in the venue for regular performances of traditional and contemporary dances and musical concerts.



Petrosains

Petrosains is located in the midst of bustling Kuala Lumpur and housed within the internationally renowned Suria KLCC, Petronas Twin Towers. The perfect place for all to experience the wonders of science and technology, Petronas undertakes the responsibility on educating visitors on the involvement of Malaysia in the petroleum industry. One of its aims is also to create more awareness of the petroleum industry and the possibility of future career paths in this field.

At Petrosains, tourist will gain from the rich source of information, presented in an innovative and hands-on learning environment. Foreign visitors to Petrosains will be able to learn about Malaysia's rich resources. Petrosains is designed as a modern museum that allows visitors to interact with the exhibits on display. The front-line personnel act as guides, presenters and demonstrators as well as facilitators to ensure that visitors' enjoyment and learning experience are maximised.

KLCC Aquaria



Aquaria KLCC is conceptualised & built based on the Journey of water from land to sea. Embark on a journey from misty mountains down majestic rivers, through lush rainforests and waterlogged mangroves. Dive deeper to navigate through colourful coral reefs and dive head on into the ominous deep blue sea. Located within the KLCC complex is the world-class, fully interactive, commercial aquarium showcasing over 5,000 aquatic and land-bond animals from 150 different species.

Planetarium Negara

The National Planetarium or Planetarium Negara is the national planetarium of Malaysia. It is a blue-domed structure that is situated on top of hill in the Lake Gardens at Jalan Perdana, Kuala Lumpur. One of the major attractions of this planetarium includes a space theatre, which screens space shows and large format film. In the main hall are permanent exhibits related to space science. Among them is Ariane IV space engine, which is also one of the engines used to launch MEASAT 1, Malaysia's first satellite into space. A 14-inch (360mm) telescope is located in the observatory.



Islamic Arts Museum Malaysia (IAMM)

IAMM is committed in tis goal to be the Custodian, Restorer, Preserver and Educator of Islamic Arts. The museum is a non-profit organization committed to preserving these priceless works of art for future generations.

<http://www.iamm.org.my>



National Science Centre

National Science Centre or Pusat Sains Negara is a science centre in Kuala Lumpur, Malaysia. It is set a top a hill on 8 hectares of landscaped grounds at Bukit Kiara. The main aim of the science centre is to promote greater understanding and interest in science and technology. The building resembles a truncated cone capped with a geodesic dome. Among the themes features in the exhibition galleries are an environmental odyssey, pathway to discovery, future world and thinking machines.



PUTRAJAYA

Putrajaya is the Administrative Centre of the Federal Government of Malaysia. Situated within the Multimedia Super Corridor, which I supported by fully digital telecommunications infrastructure designed to the highest international standards in capacity and reliability

The development of Putrajaya marks a new chapter in the history of modern city planning in Malaysia. It is set to be a model garden city with sophisticated information network base on multimedia technologies. Termed as Malaysia's first intelligent Garden City, Putrajaya will become a vital development catalyst due to the role it will assume as a model city – as the nerve centre of the nation and an ideal place to live, work, conduct business and engage on sports and recreational activities.

Public transport system is available and moving around various kind of transportation may be a fun and inexpensive way of catching the sights.



CAR RENTAL

If you wish to venture further a field at your own leisure, it might be a good idea to drive around yourself. Most major international and local car rental companies offer a good choice of vehicles and packages. So, arm yourself with a valid international driving license and a reliable road map and set forth for the adventure of your life. Remember that traffic travels on the left side of the road and that the speed limit varies on all roads.

CITY TAXIS

Taxis are among the famous public transportations used for moving in Kuala Lumpur. Most city taxis do not use the meter. You may either insist on the meter being turned on or agree on the price before your move off.

USEFUL WEBSITES

www.tourismmalaysia.gov.my

www.virtualmalaysia.com

www.tourismselangor.gov.my

<http://www.fascinatingmalaysia.com/kuala-lumpur>