

Terms of Reference

Assignment title: Climate Resilience Expert

Duty station: Home-based, Nepal

Travel: Yes

Contract type: Daily Contract - 20 days from ASAP to 30th June 2021

Background

The International Trade Centre (ITC) is a joint agency of the United Nations and the World Trade Organization supporting the internationalization of MSMEs. Its joint mandate combines a focus on expanding trade opportunities with the aim of fostering sustainable development.

Agro Enterprise Center (AEC) is as an agriculture wing of Federation of Nepalese Chambers and Commerce and Industry. It aims to promote agri-businesses and trade in Nepal through the policy advocacy and offering agribusiness services to create an enabling environment for private investment. Currently AEC is jointly working with ITC for the implementation of the Trade for Sustainable Development (T4SD) Hub Pilot Project in Nepal. The T4SD Hub is hosted by the Agro Enterprise Centre and the office of the T4SD Hub is located in the FNCCI Building, Teku, Kathmandu. The T4SD Hubs provide integrated solutions to MSMEs in the implementation of green business practices. The T4SD project launched officially in February 2020.

In this context, The Hub acts as a one-stop shop for MSMEs to build green business strategies to access green finance and international markets for sustainable products. Alongside Nepal, such Hubs are also being implemented in Ghana, Peru, Kenya, Viet Nam, and Laos.

In 2021, the T4SD Hub Nepal envisages to pilot climate change and resilience coaching module for MSMEs, in particular for coffee and tea sectors. Thus, ITC's T4SD Programme and T4SD Hub Nepal are looking for a competent consultant to provide support in the implementation of its project 'Trade for Sustainable Development Hub in Nepal'. The core area of the support is to implement climate change and resilience module at MSME's level.

Description of Duties/Responsibilities

The Consultant will report to T4SD Hub Nepal and work in consultation with the T4SD Nepal Hub Lead and AEC. The Consultant will undertake the following activities:

Expert knowledge transfer - Training of coaches on Climate Resilience

- Understanding the climate-related issue and measures for Nepali companies
- How to conduct an assessment using ITC self-assessment tool
- How to provide solutions, estimate costs and advise company

Support the coaching programme

- Follow up on progress of coaches
- Organize and lead weekly coordination calls/ meetings with coaches
- Organize and lead three Share and Learn sessions, in which the coaches and staff members of AEC take part
- Support the Lead in organizing the "Shadowing" of the coaches during the implementation of the coaching programme, especially for accompanying the coaches during the company visits, through AEC staff members to providing them with a full learning experience.

- Answer questions related to climate adaptation measures and issues when working with MSMEs on the self-assessment

Review company Climate Resilience strategy report

- Review assessments by coaches
- Review solutions proposed for companies
- Review cost analysis calculated based on the solutions
- Give advice to finalize the report for companies
- Support the AEC and T4SD Hub Office Nepal for the smooth implementation of the project as required

Expected Outputs and Timelines

The consultant will provide the following outputs:

- By early April, successfully transferred knowledge on climate resilience to 4 coaches by conducting the training of trainers on this topic. After being trained, coaches will be able to understand the climate resilience issue, be able to assess the company and advice company on their measures using ITC methodology
- By end of May, supported MSMEs coaching sessions by giving advices to coaches on difficult cases and questions by MSMEs.
- By end of June, reviewed final 20 climate resilience strategy document for companies in the project. All documents conducted by coaches were quality checked to make sure that the solutions proposed is relevant to companies.

Skills

- Competent user of Microsoft Office applications (Word, Excel, Outlook, PowerPoint) and the development of online surveys
- Attention to detail
- Ability to work independently and to solve problems
- Flexibility and ability to work under pressure and tight deadlines

Education

- Undergraduate degree (BA/BSC or other)
- Advanced degree (MA/MSc or other)
- Post-graduate degree (PhD or other)
- Secondary school
- Other

Indicate the field of studies:

Masters or Higher degree in Environmental engineering, agriculture, business administration, corporate sustainability, or related field

Experience required (number of years in which area

10 years' experience in working in climate adaptation, (green) finance, or (resource efficiency (water/energy/waste) in the agri-business sector.

Language

Fluency in written and spoken English and Nepalese