Terms of Reference

Project title: Global Public Good: Market Access Map
Assignment title: Consultant in Tariffs and Taxes Data Processing
Duty station: Home-based
Travel: Not applicable
Contract type: International Consultant starting ASAP

Background
The International Trade Centre (ITC) is a joint agency of the United Nations and the World Trade Organization, which supports the internationalisation of small- and medium-sized enterprises (SMEs) in developing and transition countries. The Trade and Market Intelligence Section (TMI) supports SMEs, policymakers and trade support institutions and enterprises in their export strategies by providing them with a portfolio of market intelligence tools, trade-related policy analyses and capacity building activities. ITC’s market analysis tools include Market Access Map (MAcMap).
Market Access Map (www.macmap.org) is a free analytical portal that allows accessing, comparing, analysing and downloading the customs duties, trade remedies and non-tariff measures applicable to a specific good in any market in the world.

Duties and responsibilities
Under the overall guidance of the Project Manager and the direct supervision of a Market Analyst, the International Consultant will contribute to the maintenance and update of market access databases underlying Market Access Map application.

More precisely, he/she will:
- Process data on customs tariffs and internal taxes applied by the assigned countries;
- Format and compile the processed datasets following MAcMap standards and methodology;
- Collect, clean and format Tariff Rate Quota (TRQ) of the assigned countries, if applicable;
- Assure the quality and reliability of the processed datasets;
- Compute basic statistics related to the processed data;
- Perform any other related tasks.

Skills
- Excellent programming skills;
- Strong and proven experience using SAS or a similar software;
- Excellent knowledge of MS Excel;
• Ability to develop algorithm to solve technical issues;
• Strong analytical skills and attention to detail;
• Ability to work independently, with flexibility and deliver results under time pressure;
• Ability to work as a member of a team.

Education
Advanced university degree in quantitative analysis or statistics, econometrics, international economics or related field.

Experience
Prior internship or work experience in the area of international trade, development economics or related fields is strongly desirable.

Languages
Proficiency in English is required. Working knowledge of French is an asset.

Contact
Please send your CV and Cover Letter to marketanalysis@intracen.org with the subject: "Job Application: Consultant in Tariffs and Taxes Data Processing" by 15 October 2020.

Selected candidates must submit their application to the Consultants Roster: http://www.intracen.org/itc/about/working-with-itc/itc-careers/current-job-openings/