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1.) Obtain Permission to Export Letter from Handicrafts Promotion Center [CARPETS & HANDICRAFTS]

Apply for Permission to Export Letter

Inspection of products

Pay for Permission to Export Letter

Obtain Permission to Export Letter

2.) Obtain Permission to Export Letter / Ministry of Mines [JEWELRY WITH GEMSTONES ONLY]

Apply for Permission to Export Letter

Obtain Permission to Export Letter

3.) Obtain Permission to Export Letter / National Museum [HANDICRAFTS WITH RUSTIC/ANTIQUE APPEARANCE]

Apply for Permission to Export Letter

Inspection of products

Pay for Permission to Export Letter

Obtain Permission to Export Letter

4.) Prepare Packing List (At ‘One-Stop-Shop’)

Visit Customs ‘One-Stop-Shop’

Request Packing List

Obtain Packing List

5.) Obtain ACCI Customs Invoice (At ‘One-Stop-Shop’)

Request Invoice

Pay for Invoice

Obtain Invoice

6.) Obtain Certificate of Origin (At ‘One-Stop-Shop’)

Apply for Certificate of Origin

Obtain Certificate of Origin

7.) Obtain Single Administrative Document (SAD)

Visit Kabul Customs Department (or local regional customs office)

Contract with Customs Broker, Apply for SAD

6.) Clear Border Customs

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GermANY

Required Forms

Tariffs

UNITED STATES

Required Forms

Tariffs

CANADA

Required Forms

Tariffs

UAE

Required Forms

Tariffs

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Chapter 1: Sector Analysis: Handicrafts

Strengths
Afghanistan has a rich tradition when it comes to handicrafts, particularly fine embroidered items and jewelry. Most of these handicraft products are produced by Afghan women, a fact that gives them a certain level of appeal in Western markets as a consequence of the international media attention on gender issues in Afghanistan over the last two decades.

Another strength of Afghan handicrafts is demand from the large and widespread Afghan Diaspora, who seek a connection to their homeland through traditional finely embroidered dresses, scarves, and jewelry.

Destination Markets
It is difficult to precisely determine the destination markets for Afghan handicrafts, considering the lack of available UN Comtrade data (no Afghan handicraft item is on the Top 25 Afghan exports).

Furthermore, many Afghan producers of handicrafts report that orders are often small-scale in nature, and are transported in the luggage of dual-national Afghans coming in and out of the country (and therefore are not registered and tracked through customs).

As a result, identifying current destination markets for Afghan handicrafts is limited to educated guesswork following interviews with sector stakeholders. The United States, Canada, India, and UAE have all been cited as primary destination markets, but data does not exist to support these assertions.

- Top global market: US, Canada
- Top regional market: UAE
- Top European market: Germany

Key Competitors
Due to the lack of available data, it is difficult to accurately assess Afghanistan’s competitors in the handicrafts sector. In interviews with handicrafts producers, perceived competitors are India, Tajikistan, Iran, Pakistan, Russia, and China.

Weaknesses
Handicrafts represent a small fraction (perhaps less than 1%) of Afghanistan’s registered trade volume. Potential reasons are listed below:

- Limited (and often irregular) production capacity: Cannot mass produce.
- Niche market: Consumers that are interested in some embroidered accessory or piece of jewelry from an exotic land across the world are most likely a minority in most Western societies. This niche market of consumers does not have enough buying power to justify the establishment of brick-and-mortar retail outlets, and therefore
sales of handicrafts are limited to trade fairs that occur on a monthly, quarterly, or annual basis.

- **No established demand**: Very few people in the world are familiar with the fine stitching of Baghlan or Kandahar, or have seen the delicately crafted rings, necklaces, and bracelets encrusted with the deep blue hue of Badakhshani lapis lazuli. When someone in a foreign market sees such items, they show interest, but direct contact with the products is a must.

**Opportunities**

Considering the size of the Afghan Diaspora, efforts should be made to identify large concentrations of Afghans living abroad. Afghan cultural events in Western cities are excellent opportunities to set up sales booths (with assistance from organizers) to sell authentic handicraft items.

Outside of the Afghan Diaspora, cultural trade fairs represent opportunities to highlight Afghan handicraft items and generate demand. In this area, Afghan embassies abroad could make a concerted effort to collect information on the dates and sizes of trade fairs in the countries where they are stationed, and communicate to EPAA and other relevant agencies that could then notify handicrafts traders and producers. Afghan Government assistance at higher levels may be necessary to encourage foreign governments to issue visas to handicrafts traders to attend such trade fairs.

**Threats**

Afghan handicrafts tend to be luxury items, which is certainly the case with fine embroidered dresses and scarves, as well as gold and silver jewelry enhanced with eye-catching gemstones. For luxury goods everywhere, economic downturns lead to cutbacks in discretionary spending. This has certainly been the case in the local Afghan market, where the economic downturn of recent years has led some handicrafts sellers to cut back on orders from their suppliers (typically women working out of their homes). If local demand for fine embroidery and other handicrafts remains stagnant, and exports do not fill the void, then these traditional handicraft-related skillsets will be seen as less profitable and therefore less desirable, in comparison to other income-generating activities.
Chapter 2A: Step-By-Step Export Process, Air Transport

1.) Obtain Permission to Export Letter from Handicrafts Promotion Center [Carpets & Handicrafts]

Apply for Permission to Export Letter

- Contact details
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: Handicrafts Promotion Center
  - Person in charge: Mohammad Kareem (Marketing Officer) / (+93) 78 320 0921

- Expected results
  - Appointment for inspection

- Requirements
  - Invoice (not ACCI Customs Invoice, but rather an invoice produced by the company itself, listing the value of each product)
  - Traders License
  - Products designated for shipping

- Time frame
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 5 minutes

- Legal justification
  - None available

- Additional information
  - None

- Recourse
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: Handicrafts Promotion Center
  - Person in charge: Mir Azam Kaifar (President) / (+93) 79 921 0957

Inspection of products

- Contact details
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: Handicrafts Promotion Center
  - Person in charge: Mohammad Kareem (Marketing Officer) / (+93) 78 320 0921

- Expected results
  - Approval from inspectors

- Requirements
  - Products designated for shipping

- Time frame
o Waiting time in queue: 5 minutes
o Processing time: 20 minutes
o Waiting time until next step: 5 minutes

• Additional information
  o None
• Recourse
  o Entity in charge: Ministry of Commerce & Industries
  o Unit in charge: Handicrafts Promotion Center
  o Person in charge: Mir Azam Kaifar (President) / (+93) 79 921 0957

Pay for Permission to Export Letter

• Contact details
  o Entity in charge: Ministry of Commerce & Industries
  o Unit in charge: Handicrafts Promotion Center
  o Person in charge: Nabi Naji (Finance Officer) / (+93) 78 430 1549
• Expected results
  o Receipt for Permission to Export Letter
• Requirements
  o Approval of inspectors (no documents needed for signing/stamping)
• Cost
  o Fee of 1% of total shipment value (value estimated by the trader)
  o Payment is made in cash
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes
• Recourse
  o Entity in charge: Ministry of Commerce & Industries
  o Unit in charge: Handicrafts Promotion Center
  o Person in charge: Mir Azam Kaifar (President) / (+93) 79 921 0957

Obtain Permission Letter

• Contact details
  o Entity in charge: Ministry of Commerce & Industries
  o Unit in charge: Handicrafts Promotion Center
  o Person in charge: Mir Azam Kaifar (President) / (+93) 79 921 0957
• Expected results
  o Receive copy of Permission to Export Letter
• Requirements
  o Payment receipt
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
• Additional information
  o A copy of the Permission to Export Letter is also sent to the Ministry of Commerce & Industries
• Recourse
  o Entity in charge: Ministry of Commerce & Industries
  o Unit in charge: International Trade Department
  o Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972

2.) Obtain Permission to Export Letter / Ministry of Mines [Jewelry with Gemstones Only]

Note: In past years, traders were permitted to purchase undocumented gemstones in the Afghan market and export them following the payment of a 15% royalty fee. This practice ended shortly after President Ashraf Ghani assumed office. At this point in time, only certified gemstones (i.e. gemstones purchased from registered mining companies) are permitted for export. In special occasions, for example, the recent USAID-funded India Afghanistan Trade and Investment Show that took place in September 2017, the High Economic Council can grant event-limited exceptions and approve export of undocumented gemstones with the 15% royalty fee.

Apply for Permission to Export Letter

• Contact details
  o Entity in charge: Ministry of Mines
  o Unit in charge: Office of Cadastre
  o Person in charge: Mir Abdul Sallam Maiwand (Director) / (+93) 77 732 4586
• Expected results
  o Approval of request
• Requirements
  o Certificate from authorized mining company where gemstone was purchased
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes
• Legal justification
  o None available
• Additional information
  o None
• Recourse
  o Entity in charge: Ministry of Commerce & Industries
  o Unit in charge: International Trade Department
  o Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972
Obtain Permission to Export Letter

- **Contact details**
  - Entity in charge: Ministry of Mines
  - Unit in charge: Office of Cadastre
  - Person in charge: Mir Abdul Sallam Maiwand (Director) / (+93) 77 732 4586

- **Expected results**
  - Receive copy of Permission to Export Letter

- **Requirements**
  - None

- **Costs**
  - No fees or other costs, as authorized mining companies have already paid the 15% royalty

- **Time frame**
  - Waiting time in queue: 2-3 days (signature of Minister or Deputy Minister is required)
  - Processing time: 5 minutes

- **Additional information**
  - None

- **Recourse**
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: International Trade Department
  - Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972

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3.) Obtain Permission to Export Letter / National Museum [Handicrafts with Rustic/Antique Appearance]

*Note: Traders exporting handicrafts that could be perceived to be historic antiques/artifacts should take the precaution of having their shipments inspected and approved by the National Museum. There is a desk assigned for the National Museum representative at the Customs Department ‘One-Stop-Shop’. Inspections for both ground and air shipments must be arranged several days in advance of the date of shipment.*

Apply for Permission to Export Letter

- **Contact details**
  - Entity in charge: Ministry of Culture & Information
  - Unit in charge: National Museum
  - Person in charge: Sadiq Mir (Chief Inspector) / (+93) 70 092 8417

- **Expected results**
  - Appointment for inspection

- **Requirements**
  - Invoice (*not* ACCI Customs Invoice, but rather an invoice produced by the company itself, listing the value of each product)
• Traders License
• Products designated for shipping

• Time frame
  • Waiting time in queue: 5 minutes
  • Processing time: 5 minutes
  • Waiting time until next step: 5 minutes

• Legal justification
  • None available

• Additional information
  • None

• Recourse
  • Entity in charge: EPAA
  • Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  • Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

Inspection of products

• Contact details
  • Entity in charge: Ministry of Culture & Information
  • Unit in charge: National Museum
  • Person in charge: Sadiq Mir (Chief Inspector) / (+93) 70 092 8417

• Expected results
  • Approval from inspectors
  • Invoice to process payment

• Requirements
  • Products designated for shipping

• Time frame
  • Waiting time in queue: 5 minutes
  • Processing time: 20 minutes
  • Waiting time until next step: 5 minutes

• Additional information
  • None

• Recourse
  • Entity in charge: EPAA
  • Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  • Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

Pay for Permission to Export Letter

• Contact details
  • Entity in charge: Da Afghanistan Bank
  • Unit in charge: Any bank branch will accept the payment

• Expected results
  • Receipt for Permission to Export Letter

• Requirements
  • Invoice issued by National Museum
• Cost
  o Fee of 1% of total shipment value (value estimated by the trader)

• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes

• Recourse
  o Entity in charge: EPAA
  o Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  o Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

Obtain Permission to Export Letter

• Contact details
  o Entity in charge: Ministry of Culture & Information
  o Unit in charge: National Museum
  o Person in charge: Sadiq Mir (Chief Inspector) / (+93) 70 092 8417

• Expected results
  o Receive copy of Permission to Export Letter

• Requirements
  o None

• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes

• Additional information
  o None

• Recourse
  o Entity in charge: EPAA
  o Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  o Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

4. Obtain Request to Export Letter (ACCI Headquarters)

Visit ACCI Headquarters, Kabul

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

• Expected results
  o Entry

• Requirements
  o None

• Time frame
  o Waiting time in queue: 5 minutes
Waiting time until next step: 3 minutes

Additional information
- None

Recourse
- Entity in charge: Customs Department (Kabul Headquarters)
- Unit in charge: Customs Operations
- Person in charge: Shamroz Khan Masjidi (Director of Customs Operations) / (+93) 79 733 2334

Apply for Request to Export Letter

Contact details
- Entity in charge: ACCI
- Unit in charge: Export Management
- Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Expected results
- Packing list

Requirements
- Up-to-date trader’s license with zero outstanding tax liabilities
- Up-to-date registration in ASYCUDA customs tracking system

Time frame
- Waiting time in queue: 5 minutes
- Processing time: 5 minutes
- Waiting time until next step: 5 minutes

Legal justification?
- None available

Recourse
- Entity in charge: Customs Department (Kabul Headquarters)
- Unit in charge: Customs Operations
- Person in charge: Shamroz Khan Masjidi (Director of Customs Operations) / (+93) 79 733 2334

Obtain Request to Export Letter

Contact details
- Entity in charge: ACCI
- Unit in charge: Export Management
- Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Expected results
- Request to Export letter

Requirements
- Up-to-date trader’s license with zero outstanding tax liabilities
- Up-to-date registration in ASYCUDA customs tracking system

Costs
- No fees
Time frame
- Waiting time in queue: 5 minutes
- Processing time: 5 minutes
- Waiting time until next step: 5 minutes

Legal justification
- None available

Recourse
- Entity in charge: Customs Department (Kabul Headquarters)
- Unit in charge: Customs Operations
- Person in charge: Shamroz Khan Masjidi (Director of Customs Operations) / (+93) 79 733 2334

5.) Prepare Packing List (ACCI Airport Office)

Note: traders have the option to prepare their own packing list, if they are familiar with all required information required on this document. ACCI does not charge traders for preparing the packing list.

Enter Kabul Airport Customs Control Area

Contact details
- Entity in charge: Customs Department
- Unit in charge: Kabul Airport Customs Control
- Person in charge: Haji Azizullah Aziz (Deputy Director) / (+93) 70 064 7083

Expected results
- Entry

Requirements
- ACCI Request to Export letter

Time frame
- Waiting time in queue: 5 minutes
- Waiting time until next step: 3 minutes

Additional information
- ACCI Request to Export Letter must be signed by Haji Azizullah Aziz (or another senior management official) before entry can be approved.

Recourse
- Entity in charge: Customs Department
- Unit in charge: Kabul Airport Customs Control
- Person in charge: Khalid Akram (Director) / (+93) 78 694 9168

Request Packing List

Contact details
- Entity in charge: ACCI
- Unit in charge: ACCI Airport Office
- Person in charge: Iwaz Amiri (Branch Manager) / (+93) 79 912 3577
• Expected results
  o Packing list

• Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities
  o Up-to-date registration in ASYCUDA customs tracking system
  o ACCI Request to Export letter

• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes

• Legal justification?
  o None available

• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Obtain Packing List

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: ACCI Airport Office
  o Person in charge: Iwaz Amiri (Branch Manager) / (+93) 79 912 3577

• Expected results
  o Packing List

• Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities

• Costs
  o No fees

• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes

• Legal justification
  o None available

• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

6.) Obtain ACCI Customs Invoice (ACCI Airport Office)

Request Invoice

• Contact details
o Entity in charge: ACCI
o Unit in charge: ACCI Airport Office
o Person in charge: Iwaz Amiri (Branch Manager) / (+93) 79 912 3577

• Expected results
  o Calculation of amount of fees paid to ACCI (.1% of total shipment value)
• Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities
  o Up-to-date registration in ASYCUDA customs tracking system
  o Packing List
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes
• Legal justification
  o None available
• Additional information
  o None
• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Pay for Invoice

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: ACCI Airport Office
  o Person in charge: Iwaz Amiri (Branch Manager) / (+93) 79 912 3577
• Expected results
  o No receipt – fee amount is included on the Customs Invoice itself
• Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities
  o Up-to-date registration in ASYCUDA customs tracking system
  o Packing List
• Costs
  o .1% of total shipment value
  o Payment can be made in cash at the ACCI Airport Office
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes
• Legal justification
  o None available
• Additional information
  o None
• Recourse
Obtain Invoice

- **Contact details**
  - Entity in charge: ACCI
  - Unit in charge: ACCI Airport Office
  - Person in charge: Iwaz Amiri (Branch Manager) / (+93) 79 912 3577

- **Expected results**
  - Customs Invoice, signed and stamped by ACCI officer

- **Requirements**
  - Up-to-date trader’s license with zero outstanding tax liabilities
  - Up-to-date registration in ASYCUDA customs tracking system
  - Packing List

- **Time frame**
  - Waiting time in queue: 5 minutes
  - Waiting time until next step: 5 minutes

- **Legal justification**
  - None available

- **Additional information**
  - None

- **Recourse**
  - Entity in charge: ACCI
  - Unit in charge: Export Management
  - Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

7.) Obtain Certificate of Origin (ACCI Airport Office)

Apply for Certificate of Origin

- **Contact details**
  - Entity in charge: ACCI
  - Unit in charge: ACCI Airport Office
  - Person in charge: Iwaz Amiri (Branch Manager) / (+93) 79 912 3577

- **Expected results**
  - Certificate of Origin

- **Requirements**
  - Up-to-date trader’s license with zero outstanding tax liabilities
  - Packing List

- **Time frame**
  - Waiting time in queue: 5 minutes
  - Processing time: 10 minutes
  - Waiting time until next step: 5 minutes
• Legal justification?
  o None available

• Additional information
  o There are three different types of Certificates of Origin issued by ACCI, depending on the destination country. There is one for countries belonging to the South Asian Free Trade Area (SAFTA), one for China, and one for all other countries.

• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Obtain Certificate of Origin

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: ACCI Airport Office
  o Person in charge: Iwaz Amiri (Branch Manager) / (+93) 79 912 3577

• Expected results
  o Certificate of Origin

• Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities
  o Packing List

• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes

• Legal justification
  o None available

• Additional information
  o There are no fees for obtaining a Certificate of Origin

• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

8.) Obtain Single Administrative Document (SAD)

Note: This entire step must be performed by customs brokers, who have access to the ASYCUDA system. A trader cannot perform this function independently.

Contract with Customs Broker, Apply for SAD

• Contact details
  o Entity in charge: Afghanistan Customs Brokers Association
  o Unit in charge: Airport Customs Brokers Union
Person in charge: Suleiman Sharifi (Head of Airport Customs Brokers Union / (+93) 78 462 4435

- Expected results
  - SAD

- Requirements
  - Up-to-date trader’s license with zero outstanding tax liabilities
  - Up-to-date registration in ASYCUDA customs tracking system
  - ACCI Customs Invoice

- Costs
  - Each trader must negotiate service fees directly with their selected customs broker. These fees depend on the complexity of the shipment and the number of steps that the customs broker is involved in.

- Time frame
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 5 minutes

- Legal justification?
  - None available

- Recourse
  - Entity in charge: Customs Department (Kabul Headquarters)
  - Unit in charge: Customs Operations – Customs Brokers Oversight Unit
  - Person in charge: Mirwais Kamawal (Manager) / (+93) 78 633 8494

9.) Inspections Clearance

Apply for customs inspection

- Contact details
  - Entity in charge: Kabul Airport Customs Department
  - Unit in charge: Reception Office
  - Person in charge: Naimatullah Amirkhail (Manager) / (+93) 78 777 1959

- Expected results
  - Appointment for inspection

- Requirements
  - SAD

- Time frame
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 3 minutes

- Legal justification
  - None available

- Additional information
  - The Reception Office Manager will enter the trader's information from his/her SAD form, and the computer system will automatically generate the customs officials assigned to the inspection. The inspectors will then go with the trader
to inspect the shipment.

- Recourse
  - Entity in charge: Kabul Airport Customs Department
  - Unit in charge: Office of the Director
  - Person in charge: Khalid Akram (Director) / (+93) 78 694 9168

Undergo customs inspection

- Contact details
  - Entity in charge: Kabul Airport Customs Department
  - Unit in charge: Inspection Office
  - Person in charge: Akram Stanakzai (Head of Inspection Office) / (+93) 70 028 728

- Expected results
  - Signature of all inspection officers (3 different signatures) on back of SAD form

- Requirements
  - SAD

- Time frame
  - Waiting time in queue: 5 minutes
  - Processing time: 15 minutes
  - Waiting time until next step: 3 minutes

- Legal justification
  - None available

- Additional information
  - Shipments will be inspected in the presence of the trader, with samples selected randomly

- Recourse
  - Entity in charge: Kabul Airport Customs Department
  - Unit in charge: Office of the Director
  - Person in charge: Khalid Akram (Director) / (+93) 78 694 9168

10.) Obtain Release Form (Green Form)

*Note: This step requires the assistance of a customs broker, who will print out the ‘P-Number’ forms that facilitate the fee payments to Da Afghanistan Bank.*

Apply for Release Form

- Contact details
  - Entity in charge: Kabul Airport Customs Department
  - Unit in charge: Release Order Office
  - Person in charge: Mohammad Hamed (Head of Release Order Office) / (+93) 70 060 7745

- Expected results
  - Release Form (Green Form), without signatures
• P-Number forms (two slight different forms), without signatures
  • Requirements
    o SAD with all three customs inspection signatures on backside
  • Time frame
    o Waiting time in queue: 5 minutes
    o Processing time: 5 minutes
    o Waiting time until next step: 3 minutes
  • Legal justification
    o None available
  • Additional information
    o The P-Number forms shows the fee amounts that must be paid to the Customs Department through Da Afghanistan Bank, which totals 400 AFN
  • Recourse
    o Entity in charge: Kabul Airport Customs Department
    o Unit in charge: Office of the Director
    o Person in charge: Khalid Akram (Director) / (+93) 78 694 9168

**Pay customs fees**

• Contact details
  o Entity in charge: Da Afghanistan Bank
  o Unit in charge: Kabul Airport Customs Control Branch
• Expected results
  o Payment slip from Da Afghanistan Bank
  o Signed and stamped P-Number forms
• Requirements
  o P-Number forms, without signatures
• Costs
  o Electronic export fee: 300 AFN
  o Customs seal: 100 AFN
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes
• Legal justification
  o None available
• Additional information
  o None
• Recourse
  o Entity in charge: Kabul Airport Customs Department
  o Unit in charge: Office of the Director
  o Person in charge: Khalid Akram (Director) / (+93) 78 694 9168

**Obtain Release Form**
• Contact details
  o Entity in charge: Kabul Airport Customs Department
  o Unit in charge: Inspection Office
  o Person in charge: Akram Stanakzai (Head of Inspection Office) / (+93) 70 028 728
• Expected results
  o Release Form signed by Haji Azizullah Aziz, Akram Stanakzai, and Mohammad Hamed
• Requirements
  o SAD with all three customs inspection signatures on backside
  o Receipt from Da Afghanistan Bank for 400 AFN payment
  o Signed and stamped P-Number forms
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes
• Legal justification
  o None available
• Additional information
  o None
• Recourse
  o Entity in charge: Kabul Airport Customs Department
  o Unit in charge: Office of the Director
  o Person in charge: Khalid Akram (Director) / (+93) 78 694 9168

11.) Submit Documents to Archive Office

• Contact details
  o Entity in charge: Kabul Airport Customs Department
  o Unit in charge: Archive Office
  o Person in charge: Ahmad Shah Amiri (Head of Archive Office) / (+93) 70 727 5446
• Expected results
  o Copies of all documents for personal records
• Requirements
  o Request to Export Letter
  o Packing List
  o ACCI Customs Invoice
  o Certificate of Origin
  o SAD
  o P-Number forms
  o Da Afghanistan Bank receipt
  o Release Form (Green Form)
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
12.) Submit Release Order to Export Warehouse

- **Contact details**
  - Entity in charge: Kabul Airport Customs Department
  - Unit in charge: Export Warehouse
  - Person in charge: Syed Jalal Hashimi (Head of Export Warehouse) / (+93) 70 001 4336

- **Expected results**
  - Release Form (Green Form) signed by the warehouse manager

- **Requirements**
  - Release Form (Green Form)

- **Time frame**
  - Waiting time in queue: 5 minutes
  - Processing time: 3 minutes
  - Waiting time until next step: 3 minutes

- **Legal justification**
  - None available

- **Additional information**
  - None

- **Recourse**
  - Entity in charge: Kabul Airport Customs Department
  - Unit in charge: Office of the Director
  - Person in charge: Khalid Akram (Director) / (+93) 78 694 9168

13.) Submit Release Order to Airline

*Note: At any given time, there are different airlines providing cargo shipping services. The airlines that are heavily involved in cargo shipping, like Ariana Airways and Kam Air, have small offices located just outside the Customs Control area. This process does not involve any additional forms, signatures, or stamps.*
Chapter 2B: Step-By-Step Export Process, Ground Transport

1.) Obtain Permission to Export Letter from Handicrafts Promotion Center [Carpets & Handicrafts]

Apply for Permission to Export Letter

- Contact details
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: Handicrafts Promotion Center
  - Person in charge: Mohammad Kareem (Marketing Officer) / (+93) 78 320 0921
- Expected results
  - Appointment for inspection
- Requirements
  - Invoice (not ACCI Customs Invoice, but rather an invoice produced by the company itself, listing the value of each product)
  - Traders License
  - Products designated for shipping
- Time frame
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 5 minutes
- Legal justification
  - None available
- Additional information
  - None
- Recourse
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: International Trade Department
  - Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972

Inspection of products

- Contact details
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: Handicrafts Promotion Center
  - Person in charge: Mohammad Kareem (Marketing Officer) / (+93) 78 320 0921
- Expected results
  - invoice
- Requirements
  - Products designated for shipping
- Time frame
Waiting time in queue: 5 minutes
Processing time: 20 minutes
Waiting time until next step: 5 minutes

- Additional information
  - None
- Recourse
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: International Trade Department
  - Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972

## Pay for Permission to Export Letter

- Contact details
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: Handicrafts Promotion Center
  - Person in charge: Nabi Naji (Finance Officer) / (+93) 78 430 1549
- Expected results
  - Payment receipt
- Requirements
  - Invoice
- Cost
  - Fee of 1% of total shipment value (value estimated by the trader)
  - Payment is made in cash
- Time frame
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 5 minutes
- Recourse
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: International Trade Department
  - Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972

## Obtain Permission to Export Letter

- Contact details
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: Handicrafts Promotion Center
  - Person in charge: Mir Azam Kaifar (President) / (+93) 79 921 0957
- Expected results
  - Receive copy of Permission to Export Letter
- Requirements
  - Payment receipt
- Time frame
  - Waiting time in queue: 5 minutes
2.) Obtain Permission to Export Letter / Ministry of Mines [Jewelry with Gemstones Only]

Note: In past years, traders were permitted to purchase undocumented gemstones in the Afghan market and export them following the payment of a 15% royalty fee. This practice ended shortly after President Ashraf Ghani assumed office. At this point in time, only certified gemstones (i.e. gemstones purchased from registered mining companies) are permitted for export. In special occasions, for example, the recent USAID-funded India Afghanistan Trade and Investment Show that took place in September 2017, the High Economic Council can grant event-limited exceptions and approve export of undocumented gemstones with the 15% royalty fee.

Apply for Permission to Export Letter

- Contact details
  - Entity in charge: Ministry of Mines
  - Unit in charge: Office of Cadastre
  - Person in charge: Mir Abdul Sallam Maiwand (Director) / (+93) 77 732 4586
- Expected results
  - Approval of request
- Requirements
  - Certificate from authorized mining company where gemstone was purchased
- Time frame
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 5 minutes
- Legal justification
  - None available
- Additional information
  - None
- Recourse
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: International Trade Department
  - Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972
Obtain Permission to Export Letter

- **Contact details**
  - Entity in charge: Ministry of Mines
  - Unit in charge: Office of Cadastre
  - Person in charge: Mir Abdul Sallam Maiwand (Director) / (+93) 77 732 4586
- **Expected results**
  - Receive copy of Permission to Export Letter
- **Requirements**
  - None
- **Costs**
  - No fees or other costs, as authorized mining companies have already paid the 15% royalty
- **Time frame**
  - Waiting time in queue: 2-3 days (signature of Minister or Deputy Minister is required)
  - Processing time: 5 minutes
- **Additional information**
  - None
- **Recourse**
  - Entity in charge: Ministry of Commerce & Industries
  - Unit in charge: International Trade Department
  - Person in charge: Mir Sayed Sayeedi (Director General for Private Sector) / (+93) 79 052 0972

3.) Obtain Permission to Export Letter / National Museum [Handicrafts with Rustic/Antique Appearance]

*Note: Traders exporting handicrafts that could be perceived to be historic antiques/artifacts should take the precaution of having their shipments inspected and approved by the National Museum. There is a desk assigned for the National Museum representative at the Customs Department ‘One-Stop-Shop’. Inspections for both ground and air shipments must be arranged several days in advance of the date of shipment.*

Apply for Permission to Export Letter

- **Contact details**
  - Entity in charge: Ministry of Culture & Information
  - Unit in charge: National Museum
  - Person in charge: Sadiq Mir (Chief Inspector) / (+93) 70 092 8417
- **Expected results**
  - Appointment for inspection
- **Requirements**
  - Invoice (not ACCI Customs Invoice, but rather an invoice produced by the company itself, listing the value of each product)
EXPORT GUIDE ON HANDICRAFTS

- Traders License
- Products designated for shipping

**Time frame**
- Waiting time in queue: 5 minutes
- Processing time: 5 minutes
- Waiting time until next step: 5 minutes

**Legal justification**
- None available

**Additional information**
- None

**Recourse**
- Entity in charge: EPAA
- Unit in charge: EPAA ‘One-Stop-Shop’ Unit
- Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

**Inspection of products**

- **Contact details**
  - Entity in charge: Ministry of Culture & Information
  - Unit in charge: National Museum
  - Person in charge: Sadiq Mir (Chief Inspector) / (+93) 70 092 8417
- **Expected results**
  - Approval from inspectors
  - Invoice to process payment
- **Requirements**
  - Products designated for shipping
- **Time frame**
  - Waiting time in queue: 5 minutes
  - Processing time: 20 minutes
  - Waiting time until next step: 5 minutes
- **Additional information**
  - None
- **Recourse**
  - Entity in charge: EPAA
  - Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  - Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

**Pay for Permission to Export Letter**

- **Contact details**
  - Entity in charge: Da Afghanistan Bank
  - Unit in charge: Any bank branch will accept the payment
- **Expected results**
  - Receipt for Permission to Export Letter
- **Requirements**
  - Invoice issued by National Museum
• **Cost**
  - Fee of 1% of total shipment value (value estimated by the trader)

• **Time frame**
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 5 minutes

• **Recourse**
  - Entity in charge: EPAA
  - Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  - Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

**Obtain Permission to Export Letter**

• **Contact details**
  - Entity in charge: Ministry of Culture & Information
  - Unit in charge: National Museum
  - Person in charge: Sadiq Mir (Chief Inspector) / (+93) 70 092 8417

• **Expected results**
  - Receive copy of Permission to Export Letter

• **Requirements**
  - None

• **Time frame**
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes

• **Additional information**
  - None

• **Recourse**
  - Entity in charge: EPAA
  - Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  - Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

**4.) Prepare Packing List (At ‘One-Stop-Shop’)**

*Note: traders have the option to prepare their own packing list, if they are familiar with all required information required on this document. ACCI does not charge traders for preparing the packing list.*

**Visit Customs ‘One-Stop-Shop’**

• **Contact details**
  - Entity in charge: Ministry of Interior
  - Unit in charge: Customs Security
  - Person in charge: Customs Department Facility Commandant

• **Expected results**
  - Entry
• Requirements
  o Trader’s license
• Time frame
  o Waiting time in queue: 5 minutes
  o Waiting time until next step: 3 minutes
• Additional information
  o Traders should enter the main gate at the Customs Department HQ and then request directions to the ‘One-Stop-Shop’
• Recourse
  o Entity in charge: EPAA
  o Unit in charge: EPAA ‘One-Stop-Shop’ Unit
  o Person in charge: Abdul Wahid Sultani (Manager OSS) / (+93) 74 490 9722

Request Packing List

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: ‘One-Stop-Shop’ (OSS) Unit
  o Person in charge: Abdul Ghafoor Ahmad (OSS ACCI Officer) / (+93) 77 882 8532
• Expected results
  o Packing list
• Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities
• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes
• Legal justification?
  o None available
• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Obtain Packing List

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: ‘One-Stop-Shop’ (OSS) Unit
  o Person in charge: Abdul Ghafoor Ahmad (OSS ACCI Officer) / (+93) 77 882 8532
• Expected results
  o Packing List
• Requirements
o Up-to-date trader’s license with zero outstanding tax liabilities

- Costs
  o No fees

- Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes

- Legal justification
  o None available

- Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

5.) Obtain ACCI Customs Invoice (At ‘One-Stop-Shop’)

Request Invoice

- Contact details
  o Entity in charge: ACCI
  o Unit in charge: ‘One-Stop-Shop’ (OSS) Unit
  o Person in charge: Abdul Ghafoor Ahmad (OSS ACCI Officer) / (+93) 77 882 8532

- Expected results
  o Calculation of amount of fees paid to ACCI (.1% of total shipment value)

- Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities
  o Up-to-date registration in ASYCUDA customs tracking system
  o Packing List

- Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 5 minutes
  o Waiting time until next step: 5 minutes

- Legal justification
  o None available

- Additional information
  o None

- Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Pay for Invoice

- Contact details
**Entity in charge:** ACCI
**Unit in charge:** ‘One-Stop-Shop’ (OSS) Unit
**Person in charge:** Abdul Ghafoor Ahmad (OSS ACCI Officer) / (+93) 77 882 8532

- **Expected results**
  - No receipt – fee amount is included on the Customs Invoice itself

- **Requirements**
  - Up-to-date trader’s license with zero outstanding tax liabilities
  - Up-to-date registration in ASYCUDA customs tracking system
  - Packing List

- **Costs**
  - .1% of total shipment value
  - Payment can be made in cash at the OSS

- **Time frame**
  - Waiting time in queue: 5 minutes
  - Processing time: 5 minutes
  - Waiting time until next step: 5 minutes

- **Legal justification**
  - None available

- **Additional information**
  - None

- **Recourse**
  - **Entity in charge:** ACCI
  - **Unit in charge:** Export Management
  - **Person in charge:** Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

### Obtain Invoice

- **Contact details**
  - **Entity in charge:** ACCI
  - **Unit in charge:** ‘One-Stop-Shop’ (OSS) Unit
  - **Person in charge:** Abdul Ghafoor Ahmad (OSS ACCI Officer) / (+93) 77 882 8532

- **Expected results**
  - Customs Invoice, signed and stamped by ACCI officer

- **Requirements**
  - Up-to-date trader’s license with zero outstanding tax liabilities
  - Up-to-date registration in ASYCUDA customs tracking system
  - Packing List

- **Time frame**
  - Waiting time in queue: 5 minutes
  - Waiting time until next step: 5 minutes

- **Legal justification**
  - None available

- **Additional information**
  - None
• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

6.) Obtain Certificate of Origin (At ‘One-Stop-Shop’)

Apply for Certificate of Origin

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: ‘One-Stop-Shop’ (OSS) Unit
  o Person in charge: Abdul Ghafoor Ahmad (OSS ACCI Officer) / (+93) 77 882 8532

• Expected results
  o Certificate of Origin

• Requirements
  o Up-to-date trader’s license with zero outstanding tax liabilities
  o Packing List

• Time frame
  o Waiting time in queue: 5 minutes
  o Processing time: 10 minutes
  o Waiting time until next step: 5 minutes

• Legal justification?
  o None available

• Additional information
  o There are three different types of Certificates of Origin issued by ACCI, depending on the destination country. There is one for countries belonging to the South Asian Free Trade Area (SAFTA), one for China, and one for all other countries.

• Recourse
  o Entity in charge: ACCI
  o Unit in charge: Export Management
  o Person in charge: Mir Zaman Popal (Exports Manager) / (+93) 70 022 2827

Obtain Certificate of Origin

• Contact details
  o Entity in charge: ACCI
  o Unit in charge: ‘One-Stop-Shop’ (OSS) Unit
  o Person in charge: Abdul Ghafoor Ahmad (OSS ACCI Officer) / (+93) 77 882 8532

• Expected results
  o Certificate of Origin

• Requirements
7.) Obtain Single Administrative Document (SAD)

Note: This entire step must be performed by customs brokers, who have access to the ASYCUDA system. A trader cannot perform this function independently. The ‘One-Stop-Shop’ and the customs brokers office are located on the same property on Jalalabad Road, but are entered by different gates.

Visit Kabul Customs Department (or local regional customs office)

- Contact details
  - Entity in charge: MOI
  - Unit in charge: Customs Security
  - Person in charge: Customs Department Facility Commandant

- Expected results
  - Entry

- Requirements
  - Trader’s license

- Time frame
  - Waiting time in queue: 5 minutes
  - Waiting time until next step: 5 minutes

- Recourse
  - Entity in charge: Kabul Customs Department
  - Unit in charge: Office of Customs Director
  - Person in charge: Sayed Mahmood Sadat (Director) / (+93) 70 599 0000

Contract with Customs Broker, Apply for SAD

- Contact details
  - Entity in charge: Afghanistan Customs Brokers Association
  - Unit in charge: Kabul Customs Brokers Union
  - Person in charge: Farid Sultani (Head of Kabul Customs Brokers Union) /
Expected results
- SAD

Requirements
- Up-to-date trader’s license with zero outstanding tax liabilities
- Up-to-date registration in ASYCUDA customs tracking system
- ACCI Customs Invoice
- Packing List

Costs
- Each trader must negotiate service fees directly with their selected customs broker. These fees depend on the complexity of the shipment and the number of steps that the customs broker is involved in.

Time frame
- Waiting time in queue: 5 minutes
- Processing time: 5 minutes
- Waiting time until next step: 5 minutes

Legal justification?
- None available

Recourse
- Entity in charge: Customs Department (Kabul Headquarters)
- Unit in charge: Customs Operations – Customs Brokers Oversight Unit
- Person in charge: Mirwais Kamawal (Manager) / (+93) 78 633 8494

6.) Clear Border Customs

Note: Afghanistan has 11 ground customs border crossing points. Each ground border control point is going to have different procedures for how, exactly, to submit all necessary paperwork. As long as the traders or freight companies have all required documents, then they should be able to clear Afghan customs without any issue.
Chapter 3: Destination-Specific Requirements [Target Markets]

Germany
The European Union is a heavily regulated market, with a list of advanced food safety tests required for food products. At present, the Afghan Government lacks the capacity to perform many of these tests. Consequently, Afghan traders often face the difficult decision of whether they should go ahead with a shipment and risk denial of entry at an EU border control point, or forego the EU market altogether.

Experience has shown that the perception of high risk for Afghan traders is very real. Afghan shipments of raisins have been denied entry on numerous occasions over the last several years.

Another barrier to entry for Afghan traders in the EU market are voluntary quality control standards that many buyers require from their suppliers. The Afghan Government should consider further research into common sourcing certifications required by EU companies (especially related to foodstuffs), and consider how such certifications can be obtained in Afghanistan.

Traders with interested buyers in Germany and other EU countries should work closely with their shipping company, their buyer, and the Afghanistan Chamber of Commerce & Industries (ACCI) in order to reduce the risk of rejection at an EU border control point.

Required Forms
- Certificate of Origin (A Form)

Tariffs

<table>
<thead>
<tr>
<th>HS Code</th>
<th>Product</th>
<th>Total Tariff (MFN Duties) %</th>
</tr>
</thead>
<tbody>
<tr>
<td>080620</td>
<td>Raisins</td>
<td>2.40%</td>
</tr>
<tr>
<td>080250</td>
<td>Pistachios, Fresh or Dried</td>
<td>1.60%</td>
</tr>
<tr>
<td>080420</td>
<td>Figs (Fresh or Dried)</td>
<td>8.00%</td>
</tr>
<tr>
<td>080212</td>
<td>Almonds, Fresh or Dried (Shelled)</td>
<td>0.00%</td>
</tr>
<tr>
<td>081310</td>
<td>Apricot (Dried)</td>
<td>5.60%</td>
</tr>
<tr>
<td>121190</td>
<td>Plants (Medicinal, Perfumary, Insecticidal)</td>
<td>0.00%</td>
</tr>
<tr>
<td>091020</td>
<td>Saffron</td>
<td>0.00%</td>
</tr>
<tr>
<td>570110</td>
<td>Carpets, Knotted</td>
<td>1.05%</td>
</tr>
</tbody>
</table>

Source: International Trade Centre Market Access Map

United States
Most Afghan exports to the United States are tariff-free, as a result of the US Government’s Generalized System of Preferences (GSP) program. The GSP program covers many of Afghanistan’s key exports, to includes various types of dried fruits and nuts, gemstones and jewelry, many types of carpets and rugs, and most handicraft items.
Required Forms

- Certificate of Origin (A Form)

Tariffs

<table>
<thead>
<tr>
<th>HS Code</th>
<th>Product</th>
<th>Total Tariff (MFN Duties) %</th>
</tr>
</thead>
<tbody>
<tr>
<td>570110</td>
<td>Carpets, Knotted</td>
<td>$0.0</td>
</tr>
</tbody>
</table>

Source: International Trade Centre Market Access Map

Canada

Since 1983, the Canadian Government has implemented a program that waives tariffs for specified Least Developed Countries (Afghanistan among them). All major Afghan exports are eligible for tariff-free import into Canada.

Required Forms

- Certificate of Origin (A Form)

Tariffs

<table>
<thead>
<tr>
<th>HS Code</th>
<th>Product</th>
<th>Total Tariff (MFN Duties) %</th>
</tr>
</thead>
<tbody>
<tr>
<td>080620</td>
<td>Raisins</td>
<td>0.00%</td>
</tr>
<tr>
<td>080250</td>
<td>Pistachios, Fresh or Dried</td>
<td>0.00%</td>
</tr>
<tr>
<td>080420</td>
<td>Figs (Fresh or Dried)</td>
<td>0.00%</td>
</tr>
<tr>
<td>080212</td>
<td>Almonds, Fresh or Dried (Shelled)</td>
<td>0.00%</td>
</tr>
<tr>
<td>081310</td>
<td>Apricot (Dried)</td>
<td>0.00%</td>
</tr>
<tr>
<td>121190</td>
<td>Plants (Medicinal, Perfumary, Insecticidal)</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

Source: International Trade Centre Market Access Map

UAE

According to the World Trade Organization, the UAE has few barriers to trade, tariff or non-tariff. The UAE is highly accessible to Afghan traders by air, with sea access available following ground transit through Pakistan to the Karachi Port, or through Iran to the Chabahar Port. Afghan traders and Government officials have not report any issues with the UAE customs clearance process.

Required Forms

- Certificate of Origin (A Form)

Tariffs

<table>
<thead>
<tr>
<th>HS Code</th>
<th>Product</th>
<th>Total Tariff (MFN Duties) %</th>
</tr>
</thead>
<tbody>
<tr>
<td>570110</td>
<td>Carpets, Knotted</td>
<td>6.50%</td>
</tr>
</tbody>
</table>

Source: International Trade Centre Market Access Map
Chapter 4: Export Support Facilities

Export Promotion Agency of Afghanistan (EPAA)

Support services available at EPAA:

- **Trade fair notification service**: EPAA operates a fee-based exhibition notification scheme, in which traders can pay an annual fee to receive email about upcoming sales exhibitions.
- **Training**: EPAA conducts regular training for traders on export-related soft-skills. There is no published schedule available online, and traders must contact EPAA officials to obtain details about training programs.

Afghanistan Chamber of Commerce & Industries (ACCI)

Support services available at ACCI:

- **Packing List**: ACCI will prepare a packing list for traders, free of cost.
- **Invoice**: Preparing standardized invoice to accompany shipment.
- **Certificate of Origin**: Preparing standardized Certificate of Origin.
- **Customs broker introductions**: ACCI officials can, upon request, provide contact information for customs brokers to assist in the export process.
- **Shipping company introductions**: ACCI officials can, upon request, provide contact information for licensed shipping companies for the transport of exporter's goods.
Customs Department ‘One-Stop-Shop’ (OSS)

About ‘One-Stop-Shop’: The OSS was established in 2010 as a joint partnership between EPAA, ACCI, Kabul Customs Department. The OSS is managed by EPAA, with operational expenses paid for by the Kabul Customs Department.

Support services available at the one-stop-shop:

- **Additional quality certifications provided by industry associations**: For example, document from the Afghan Carpet Exporters Guild providing details about the knot-count in a carpet.
- **ACCI support services**: The OSS has a dedicated desk for an official from the ACCI to perform such duties as prepare the Packing List, Invoice, and Certificate of Origin.
- **Transit Form**: Issuing transit forms for shipments that must transit through one or more countries before arriving at its final destination.
Customs Department

Services available at Customs Department:

- *Customs Clearance document:* The Customs Department headquarters issues the exporters a customs clearance document as the final step in processing the paperwork for a shipment abroad.

- *Registration in the ASYCUDA system:* The Customs Department manages the registration of traders in the ASYCUDA system, which tracks exports internationally.

- *Customs brokers:* There are approximately 80 licensed customs brokers in Afghanistan who have been trained to assist traders in the customs clearance process. Many of these brokers share an office space in the main Customs Department building in Kabul.

Ministry of Commerce & Industries (MoCI)

Support services available at the MoCI include:

- *The Directorate of Exhibitions:* The Directorate of Exhibitions is responsible for supporting traders in displaying their goods at trade fairs and exhibitions abroad.

- *Issuing Quality Certificate:* The Raisin, Fruits & Vegetables Export Promotion Administration (also known as the ‘Kishmish Directorate’, issues Quality Certificates to traders. This agency operates under the authority of MoCI.
MoCI Headquarters

Support services at the Handicrafts Promotion Center include:

- **Issuing Permission to Export letter**: The Handicrafts Promotion Center issues a letter to traders to certify that handicrafts items (e.g. carpets, jewellery, etc.) have been inspected and that inspection fees have been paid.

Ministry of Mines and Petroleum (MoMP)
Support services at the MoMP include:

- **Issuing Permission to Export letter**: The MoMP issues a letter to traders to certify that precious stones have been inspected and that the stones have been purchased from a registered mining company.
Chapter 5: Example Documents

Example, Packing List
Example of a packing list brought to ACCI in order to start the export process.
Example, Invoice
This is an example of an invoice prepared by ACCI, as one of the initial steps of the export process.

![Invoice Image]

<table>
<thead>
<tr>
<th>No</th>
<th>Quantity</th>
<th>Description of Goods</th>
<th>Unit price</th>
<th>Total price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>600 CTNS</td>
<td>FRESH MELON SORT (1)</td>
<td>0.37</td>
<td>4440.90</td>
</tr>
</tbody>
</table>

Total Amount say
US $ : FOUR THOUSAND FOUR HUNDRED FORTY ONLY
(ORIGIN AFGHANISTAN)

Reg No: 201
Fee No: 760
Received the sum of: 345
Date: 30/04/1990

Signature: ABDUL RAHIM
SADAT LTD
Certificate of Origin (China)
This Certificate of Origin is exclusively for exports to China

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Item number</td>
</tr>
<tr>
<td>7</td>
<td>Marks and numbers on packages</td>
</tr>
<tr>
<td>8</td>
<td>Number and kind of packages Description of goods</td>
</tr>
<tr>
<td>9</td>
<td>HTS Code (6-digits)</td>
</tr>
<tr>
<td>10</td>
<td>Origin Criterion</td>
</tr>
<tr>
<td>11</td>
<td>Gross weight, quantity (quantity unit) or other measures (kilos, m³, etc)</td>
</tr>
<tr>
<td>12</td>
<td>Number, date of invoice and invoiced value</td>
</tr>
</tbody>
</table>

13. Declaration by the exporter
The undersigned hereby declares that the above details and statements are correct, that all the goods were produced in (country), and that they comply with the origin requirements specified for these goods under the Duty-Free Treatment exported to China.

14. Certification
It is hereby certified, on the basis of control carried out, that the declaration by the exporter is correct.

15. Customs verification
This is to certify that the goods declared for exportation correspond to what is stated under this certificate.

Place and date, signature of authority signatory.

Place and date, signature and stamp of issuing body.

Place, date, signature and stamp of exporting customs authority.

GACC 2010080999 Page 1 of
Certificate of Origin (SAFTA)

This Certificate of Origin is for exports to SAFTA countries.
Certificate of Origin (General)
This Certificate of Origin is for exports to all countries that are not China or members of SAFTA.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Units/Days</th>
<th>Weight</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Goods consigned to (consignee's name, address, country)</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
<td>Goods consigned to (consignor's name, address, country)</td>
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<td>3.</td>
<td>Means of transport and route (as far as known)</td>
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<td>4.</td>
<td>For official use</td>
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</tr>
<tr>
<td>5.</td>
<td>Item number</td>
<td>1</td>
<td>63000</td>
<td>KGS</td>
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<tr>
<td>6.</td>
<td>Main or kind of packages: description of goods</td>
<td>6000 CTNS</td>
<td></td>
<td>AFGHAN</td>
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<td>7.</td>
<td>Number and kind of packages: description of goods</td>
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<td></td>
<td>PROD.</td>
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<td>8.</td>
<td>Origin country</td>
<td></td>
<td></td>
<td>RAISINS</td>
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<tr>
<td>9.</td>
<td>Gross weight or other quantity</td>
<td></td>
<td></td>
<td>(P)</td>
</tr>
<tr>
<td>10.</td>
<td>Number and date of invoice</td>
<td>032</td>
<td>07/06</td>
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<td></td>
<td>Date of issue</td>
<td>2017</td>
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Certification
AFGHANISTAN CHAMBER OF COMMERCE & INDUSTRIES (ACCI)

KABUL 07/06/2017

Declaration by the exporter
The undersigned hereby declares that the above details and statements are correct that the goods were produced in AFGHANISTAN and that they comply with the origin requirements specified for this goods in the Generalized System of Preferences for goods exported to RUSSIA.
**Transit Certificate**

This is a document that facilitates the transit of Afghan goods through other countries in the region on their way to their end destination.
Customs Clearance Form
This document is the final form necessary for Afghan traders to clear customs and exit Afghan territory.
India Air Corridor Application
These papers are the new application form to access the air corridor between Afghanistan and India.
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