

WORLD EXPORT DEVELOPMENT FORUM 2019

PRACTICAL INFORMATION

African Union headquarters

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<https://au.int/en/visit-au-headquarters>

Participation in the World Export Development Forum 2019 and B2B meetings are free of charge and subject to confirmation by the organizers. The Official Opening will be at 9:00 on Thursday, 21 November; the programme will officially end at 12:30 on Friday, 22 November.

Before the official opening, WEDF 2019 features SheTrades Global at the same venue on Tuesday, 19 November. On Wednesday, 20 November, there will be business-to-business (B2B) meetings as well as the youth entrepreneurship forum, YES!

Simultaneous interpretation from and into English and French will be offered for WEDF sessions. For the B2B meetings, it is recommended to be able to communicate in English.

World Export Development Forum events are a contribution to Africa Industrialization Week, led by the African Union Commission.

All WEDF details are available at: www.intracen.org/wedf.

Registration

Email registration and validation

You are required to use a valid email address. In order to proceed with registration, you will be required to validate your address. Once you have provided your email address and selected a password, an automated email will be sent to you containing an activation link. When you have activated your email address, you will be able to log in. Please note that the link remain active for 24 hours, after which you will need to register again.

To register you will need the following documents:

- A valid email address (for activation link)
- A recent photo of yourself (passport style) for ID
- Scanned copy of passport

- **Junk Mail/Spam**

Many email providers send automated notifications to junk/spam folders. If you do not receive the email notification, please check your junk/spam folder.

If the message has landed in a junk/spam folder, please indicate to your provider that these notifications are not junk/spam. This will be important, as we will be communicating information to you through your email address.

- **Never received the email?**

Should you have not received the automatic notification, you will be able to use your email address again after 48 hours. You will then be able to register again with the same email address.

- **Can I save my form?**

The form automatically saves at every step completed. You can then log off and return to the form. Once you have completed the form, please click “SEND REGISTRATION”.

Vaccines before your trip

We recommend that international participants consult their physician to ensure they have taken the necessary vaccines prior to travelling to Addis Ababa.

Visa

See the official Ethiopian site for visas for more information. <https://www.ethiopiaonlinevisa.com/>

Accommodation and meals

Participants are expected to make their own accommodation arrangements.

Currency

The currency used in Ethiopia is the Ethiopian Birr (ETB), and there are one, five, 10, 50 and 100-birr notes. The Birr1 note is slowly being replaced by the Birr1 coin. The birr is divided into 100 cents and there are 5, 10, 25 and 50 cent coins. When using or exchanging large-denomination US currency (\$100) in Ethiopia, bills older than 2006 are generally not accepted, as a precaution against counterfeiting.

One regulation that's strictly enforced is the conversion of birr to US dollars or euros. This transaction can only be done for people holding onward air tickets from Ethiopia. This means people leaving overland must budget accordingly.

Tourist packages

Sightseeing tours will be available for WEDF 2019 participants. All tours fee-based and must be reserved by the delegate directly with the tour operator. The WEDF website will have updates.