PRACTICAL INFORMATION

About the event

Participation in the World Export Development Forum (WEDF) 2019, Business-to-Business meetings and other related events is free of charge and subject to confirmation by the organizers.

The World Export Development Forum is hosted jointly by the International Trade Centre, the Government of the Federal Democratic Republic of Ethiopia and the African Union Commission.

World Export Development Forum events are a contribution to Africa Industrialization Week, led by the African Union Commission’s Department of Trade and Industry.

The Africa Industrialization Week takes place from 18-22 November. World Export Development Forum Business-to-Business matchmaking meetings are held from 20-21 November, World Export Development Forum plenaries from 21-22 November.

Related events:
SheTrades Global on 19 November
Youth Entrepreneurship and Self-Employment (YES) Forum on 20 November

Simultaneous interpretation from and into English and French will be offered for WEDF sessions. For the B2B meetings, it is recommended to be able to communicate in English.

All WEDF details are available at: www.intracen.org/wedf.

Venue

African Union headquarters
P.O. Box 3243, Roosevelt Street W21K19 (Old Airport Area) Addis Ababa, Ethiopia
https://au.int/en/visit-au-headquarters

Travelling to Addis Ababa

Ethiopian Airlines is the official carrier for the World Export Development Forum. Flights can be booked with the discount code WEF19 at:
https://www.ethiopianairlines.com/AA/EN/event/?Key=World-Export-Development-Forum
Registration

In order to be granted access to the event venue, all participants are required to register.

To register, please use a valid email address to register. Once you have provided your email address and selected a password, you will receive an email containing an activation link. When you have activated your email address, you will be able to log in. Please note that the link remains active for 24 hours, after which you will need to register again.

To register you will need the following information:

- A valid email address (for the activation link)
- A recent photo (passport style)
- A scanned copy of your passport

**Warning: Junk Mail/Spam**

Many email providers send automated notifications to junk/spam folders. If you do not receive the email notification, please check your junk/spam folder. If the message has landed in a junk/spam folder, please indicate to your provider that these notifications are not junk/spam. This will be important, as we will be communicating information to you through your email address.

- **Never received the email?**

  Should you have not received the automatic notification, you will be able to use your email address again after 48 hours. You will then be able to register again with the same email address.

- **Can I save my form?**

  The form automatically saves at every step that you complete. You can therefore log off and return to the form. Once you have completed the form, please click “SEND REGISTRATION”.

Ready to register? Please register [here](https://wedf-registration.org/)

Vaccines before your trip / Health tip

We recommend that international participants consult their physician to ensure they have received any necessary vaccines prior to travelling to Addis Ababa.

Addis Ababa is a high-altitude city, located at 2,355 metres above sea level. International participants are asked to consider the need to potentially adapt to the change in air pressure.

Visa

Participants requiring a visa for Ethiopia are encouraged to apply for a visa through the official e-visa platform of the Government of the Federal Democratic Republic of Ethiopia: [www.evisa.gov.et](http://www.evisa.gov.et)

To apply for a visa, registered participants will be provided with an official invitation letter shortly.
**Accommodation**

Participants are required to make their own accommodation arrangements.

Please find below information on selected hotels that are accepting reservations related to the events. When contacting them, please mention the World Export Development Forum.

Stay tuned for more.

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<thead>
<tr>
<th>Hotel</th>
<th>Contact</th>
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**Tourist packages**

Sightseeing tours will be available for WEDF 2019 participants. All tours are fee-based and must be reserved directly with the tour operator. Contact details and available packages will be published on the WEDF website shortly.